

STREET MAINTENANCE OPERATOR

POSITION SUMMARY

Incumbents are responsible for inspecting and performing semi-skilled and skilled operations, maintenance, and repair activities on the city's streets, alleys, and parking lots.

RESPONSIBILITIES

Essential Duties (May not include all of the duties performed.)

- Operate heavy equipment, machinery, and specialized equipment used in the maintenance of streets, alleys, and parking lots.
- Perform year-round routine maintenance, repair and construction of city streets, alleys and parking lots.
- Provide work zone safety while maintaining traffic flow as directed.
- Perform routine and preventive maintenance of vehicles and equipment. Assist with major equipment maintenance and repair including welding and fabrication as assigned.
- Respond to and investigate problems and complaints received and ensure resolution when assigned.
- Purchase departmental supplies when directed.
- Assist in training new and seasonal employees.
- Perform on-call duties.
- Perform other duties of similar nature or level as required.

Knowledge, Skills, and Abilities

- General mechanical, plumbing and electrical repair and diagnosis;
- Knowledge of road maintenance and construction techniques;
- Reading and comprehending maps, diagrams, and regulations;
- Maintaining files and records;
- City geography and street locations;
- Use and maintenance of hand and power tools;
- Computer operations and software applications;
- Operation and maintenance of equipment, tools, machinery, and systems;
- Basic welding and fabricating techniques;
- Snow removal and ice control techniques ;
- Public Works infrastructure;
- Ability to work in varying weather conditions;
- Mathematical calculations;
- Current safety practices;

RELATIONSHIPS

Leadership/Supervisory Responsibilities

- May be assigned as lead worker over other personnel, both full- and part-time;
- Assist with training new and part-time employees as assigned.

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SKILLS

Education and Experience

- High School Diploma or General Equivalency Degree (G.E.D.) and at least one-year experience in field or an equivalent combination of education and experience sufficient to successfully perform the essential duties of the job.

Special Requirements

- Valid Driver's License
- North Dakota Class A Commercial Driver's License with tanker and air brake endorsements – restriction 7 (not authorized for tractor-trailer) is acceptable – must obtain within six months of hire.
- Road Scholar I Certification - must obtain within 2 years
- Forklift Certification – must obtain within 90 days of hire

WORKING CONDITIONS

WORKING ENVIRONMENT

- Positions in this class typically require: climbing, balancing, stooping, kneeling, crouching, reaching, standing, walking, driving, pushing, pulling, lifting, grasping, talking, hearing, seeing, and repetitive motions.
- Incumbent may be required to work overtime, weekends and holidays; in all weather conditions; under hazardous conditions; on congested roadways, obstructed roads, high structures; around operating equipment; in a noisy environment; with chemicals; and with the physical ability and stamina to perform strenuous physical work associated with roadway maintenance work. Most work will be performed outdoors.
- Incumbent may be subjected to moving mechanical parts, electrical currents, fumes, odors, dusts, gases, poor ventilation, body fluids, chemicals, inadequate lighting, work space restrictions and intense noises.
- Incumbent may be subjected to exposure to hazardous substances and the danger of death or disabling injuries due to exposure to the traveling public. Protective measures will be taken to protect employees but the traveling public does not always see or follow these measures. Incumbent must be aware at all times of the possibility of these hazards
- Heavy Work: Exerting up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently, and/or up to 20 pounds of forces constantly to move objects.

General Government Scale: Grade 12

FLSA: Non-Exempt

Approved by CSC: December 22, 2011

Updated: 1/4/2022 by Director Zuroff, Operations Manager Clem, HR Nameniuk