SEASONAL WATER RECLAMATION SUPPORT OPERATOR

POSITION SUMMARY

Under general supervision, performs a variety of operational, maintenance, and groundskeeping duties in support of the City's Water Reclamation Facility and related sites. Operates tractor and other assigned equipment for land application and other approved work activities. Assists with routine maintenance of facility grounds, equipment, and work areas. Performs seasonal support work to help maintain safe, efficient, and compliant operations.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Operates tractor and other assigned equipment in support of land application activities and other approved facility operations;
- Assists with land application activities under the direction of supervisory or certified operations staff;
- Performs routine mowing, trimming, weed control, and grounds maintenance as needed;
- Assists with general upkeep and maintenance of facility buildings, grounds, storage areas, and work sites;
- Watering of trees and weed control around facility as needed;
- Assists with the safe handling, movement, and application of materials as directed;
- Performs routine inspection, cleaning, fueling, and preventive maintenance of assigned equipment and tools;
- Reports equipment issues, unsafe conditions, or operational concerns to supervisor;
- Uses and maintains hand tools, power tools, and assigned equipment in a safe and effective manner;
- Assists with routine maintenance and support activities related to facility operations;
- Follows established safety procedures, environmental requirements, and departmental work practices;
- May assist other Public Works divisions as assigned;
- Performs other duties of a similar nature or level as required.

Knowledge Skills and Abilities:

- Knowledge of the safe operation and basic maintenance of tractors, mowers, hand tools, power tools, and similar equipment;
- Ability to safely operate assigned equipment;
- Ability to perform general labor, grounds maintenance, and material handling duties;
- General mechanical aptitude;
- Ability to inspect equipment and identify basic maintenance or safety concerns;
- Ability to understand and follow oral and written instructions;
- Ability to work independently and accept supervision;
- Ability to work effectively with coworkers and supervisors;
- Ability to maintain awareness of surroundings and work safely around equipment, vehicles, and facility hazards;
- Ability to follow current safety practices and procedures;

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- Ability to work safely and effectively in varying weather and environmental conditions

QUALIFICATIONS

Education and Experience

- High school diploma or GED;
- Experience operating tractors, mowers, or similar equipment preferred;
- Experience in grounds maintenance, public works or general labor preferred.

Special Requirements

- Must be at least 18 years of age;
- Valid Driver's License required;
- Must be able to safely operate assigned equipment after training.

WORKING CONDITIONS

- Positions in this class typically require: climbing, balancing, stooping, kneeling, crouching, reaching, standing, walking, driving, pushing, pulling, lifting, grasping, talking, hearing, seeing, and repetitive motions.
- Must be able to sit for extended periods while operating vehicles/equipment.
- Incumbent may be required to work weekends; under potentially hazardous conditions; around operating equipment; in a noisy environment. Most work will be performed outdoors.

GRADE: PW-12
FLSA: Non-Exempt
SEASONAL
CREATED: 4/7/2026 by WRFM Christensen, Interim PW Director Waldo, HR Nameniuk